

## New Premises Licence

### Premises Details

Business/Premises Name \*

Shillingham Vineyard

Premises Address \*

SHILLINGHAM MANOR ROAD FROM TREHAN HOUSE  
TO JUNCTION WEST OF THE OLD MILL SALTASH  
CORNWALL PL12 4QU

Telephone number at premises (if any)

Non-domestic value of premises. \*

£ 0

### Applicant Details

I/We apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Please state whether you are applying for a premises licence as:

a person other than an individual -as a limited company/  
limited liability partnership

### Applicant Details

If you are applying as a person described in one of the above please confirm: \*

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

### Other Applicant (Non Individual)

Name \*

Shillingham Vineyard LLP

Registered Address \*

Staverton Court

Address line 2

Staverton

Address line 3

## Other Applicant (Non Individual)

Town/City *	Cheltenham
County	Gloucestershire
Postcode *	GL51 0UX
Registered Number (where applicable)	OC452461
Description of applicant (for example partnership, company, unincorporated association, etc) *	Limited Liability Partnership
Telephone Number *	
Email *	i

## Operating Schedule

When do you want the premises licence to start? *	
If you wish the licence to be valid only for a limited period, when do you want it to end?	
Please give a general description of the premises. *	<p>Shillingham Vineyard is a working vineyard located in a rural setting in Cornwall. The premises is accessed via a road leading off the A38 and/or via a road from the town of Saltash. The vineyard comprises approximately 70,000 vines across around 50 acres of land (forming part of a wider 240 acre farm). The site consists primarily of vineyard rows, farm tracks and centrally located farm buildings. The premises will operate for two principal purposes: (i) the retail sale of wine produced at the vineyard; and (ii) the provision of guided vineyard tours. Retail sales of wine will be conducted from a portable shepherd's hut, which has been converted for use as a catering and retail unit, and/or from the main farmhouse. These areas will operate as the principal points of sale and collection. Vineyard tours will take place at designated times and may be pre booked. Visitors may be offered the opportunity to sample wine produced at the vineyard. Any such sampling or consumption of wine will take place within designated areas of the premises, which may include areas within the vineyard itself, as well as paved areas overlooking the vineyard and river, located in close proximity to toilet facilities. The designated licensable area includes the shepherd's hut, the farmhouse, associated paved areas, the vineyard, and any other clearly defined areas used for sales, tours or ancillary tasting activities. CCTV is installed at key points including entrances, exits and customer areas. The main entrance to the premises is secured by electronic gates, which are closed outside operating hours.</p>

## Operating Schedule

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

## Operating Schedule

What licensable activities do you intend to carry on from the premises? \* (Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment, late night refreshment or supply of alcohol (please read guidance note 2) \*

a) Plays

b) Films

c) Indoor Sporting Events

d) Boxing or Wrestling

e) Live Music

f) Recorded Music

g) Performances of Dance

h) Anything of a similar description falling under Music or Dance

i) Provision of Late Night Refreshment

j) Supply of Alcohol

## j) Supply of Alcohol Standard Times

Standard days and timings, where you intend to use the premises for the supply of alcohol. (please read guidance note 7)\*  
Please enter times in 24hr format (HH:MM)

Day \*

### j) Supply of Alcohol Standard Times

09:00

18:00

### j) Supply of Alcohol

Will the supply of alcohol be for consumption on premises or off premises or both? (please read guidance note 8) \*

Both

Is the premises used exclusively or primarily for supply of alcohol for consumption on the premises? \*

No

State any seasonal variations for the supply of alcohol. (please read guidance note 5)

Vineyard tours and associated sampling activities will operate on a seasonal basis, currently expected to be between April and October each year. Retail sales of alcohol for consumption off the premises may take place throughout the year. During public holidays or periods of reduced staffing (for example during harvest), the premises may operate reduced trading hours. In all cases, the supply of alcohol and any vineyard tours will remain within the permitted hours set out in this licence.

Please state any non-standard timings, where you intend to use the premises for the supply of alcohol at different times from the Standard days and times listed?(please read guidance note 6)

There are no non standard timings sought.

### Designated Premises Supervisor

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form)

Title \*

First name \*

Surname \*

Street address \*




Town/City \*

## Designated Premises Supervisor

County	<input type="text" value="Cornwall"/>
Postcode *	<input type="text"/>
Personal Licence Number (if known)	<input type="text"/>
Issuing Licensing Authority (if known)	<input type="text"/>

## Adult Entertainment

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9). \*

The premises will not provide any adult entertainment or services. Children may attend the premises when accompanying adults as part of vineyard visits or tours; however, alcohol will only be sold or supplied to persons aged 18 or over. A strict Challenge 25 policy will apply to all alcohol sales and any sampling activities, and staff will be trained to refuse service where appropriate.

## Opening Hours Standard Times

Standard days and timings, where the premises are open to the public. (please read guidance note 7) \* Please enter times in 24hr format (HH:MM)

Day *	<input type="text" value="Every Day"/>
	<input type="text" value="09:00"/>
	<input type="text" value="18:00"/>

## Opening Hours

State any seasonal variations. (please read guidance note 5)

Vineyard tours and visits are anticipated to operate on a seasonal basis, currently expected to be between April and October each year. Retail sales of alcohol for consumption off the premises may take place throughout the year. The premises will not necessarily be open for the full range of permitted hours on every day throughout the year; however, any opening to the public will take place only within the permitted hours set out in this licence. Opening times will be clearly advertised.

Please state any Non-standard timings, where you intend the premises to be open to the public at different times from the

There are no non standard timings sought. The hours shown represent the maximum permitted hours during which the premises may be open to the public.

## Opening Hours

Standard days and times listed? (please read guidance note 6)

## Licensing Objectives

Describe the steps you intend to take to promote the four licensing objectives:

a) General - all four licensing objectives (b, c, d and e) (please read guidance note 10)

Shillingham Vineyard will operate as a vineyard retail and tour premises. Alcohol will be supplied for consumption off the premises by way of retail sales, and may also be supplied for consumption on the premises in connection with vineyard tours or visits and any ancillary sampling activities, within designated areas and during permitted hours. The premises will operate during daytime hours only, with tours anticipated to take place on a seasonal basis. The nature and scale of the operation, together with the rural location of the premises, will ensure that the licensing objectives are actively promoted.

b) The prevention of crime and disorder \*

Our Designated Premises Supervisor ("DPS"), Alexander Ramsden, holds a personal licence. Mr Ramsden will have overall responsibility for the supply of alcohol at the premises. All staff involved in the sale or supply of alcohol will receive appropriate training on the Licensing Act 2003, responsible alcohol service, and the operation of the Challenge 25 policy. Alcohol sampling activities will be ancillary to vineyard tours or visits and will take place in a controlled manner within designated areas of the premises. CCTV is installed at key locations across the premises, and the main entrance to the site is secured by electronic gates outside operating hours.

c) Public safety \*

Shillingham Vineyard engages a specialist health and safety consultant, Mark Hannaford, who provides advice and support in relation to health and safety management at the premises. Appropriate risk assessments will be undertaken in respect of areas of the premises accessible to the public, including vineyard routes and designated tasting areas. The premises has and will comply with all applicable fire safety and health and safety requirements. Toilet facilities are available on site, and first aid equipment will be maintained, with staff aware of procedures for responding to incidents or emergencies should they arise.

d) The prevention of public nuisance \*

The premises is located in a rural area, and activities will be limited to daytime hours only. There will be no regulated entertainment, amplified music, or late night activity. Any on site consumption of alcohol will be limited to designated areas and will be ancillary to vineyard tours or visits, reducing the likelihood of disturbance or nuisance. Customer access and numbers will be managed through the operation of tours and visits, and the premises will operate in a manner respectful of the local environment.

e) The protection of children from harm \*

Shillingham Vineyard operates a strict Challenge 25 policy in relation to all alcohol sales and any sampling activities. Alcohol will only be sold or supplied to persons aged 18

## Licensing Objectives

or over, and staff will be trained to refuse service where appropriate. Children may attend the premises as part of vineyard visits or tours, typically when accompanying a responsible adult. The operator's health and safety procedures and risk assessments - developed with input from a specialist health and safety consultant, Mark Hannaford - will take account of the presence of children on the premises, including within vineyard areas. There will be no adult entertainment or services provided at the premises.

## Declarations

Declaration Type \*

Sole Applicant - Individual or Other

## Declarations

I have uploaded a copy of the plan of the premises. I have uploaded a copy of the consent form completed by the individual I wish to be designated premises supervisor, if applicable. I understand I must now advertise my application. I understand that if I do not comply with the above requirements my application will be rejected. Applicable to all individual applicants, including those in partnership which is not a limited liability partnership, but not companies or limited liability partnerships I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15)

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT 'IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Signature/Declaration of applicant or applicant's solicitor or other duly authorised agent (see Guidance Note 11 & 12). If signing/applying on behalf of the applicant, please state your name and in what capacity you are authorised to sign/apply. When submitting an on-line application form the 'Declaration made' checkbox must be selected.



I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).



The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15).

Full Name \*

Date \*

Capacity \*

## Declarations



Declaration made

Do you wish to provide alternative correspondence details? \* 

## Alternative Correspondence

Please provide Contact Name and postal address for correspondence associated with this application.

Title First name Surname Street address \* Address line 2 Address line 3 Town/City \* County Postcode \* Telephone Number \* Email \* 

## Email confirmation

On submission an email confirmation will be sent using the details below

Forename Surname /Company Name

## Email confirmation

Email \*

Telephone